If you are the reported owner of this property, you will file an Original Owner claim. Please complete, sign and mail the claim form with the following documentation:

- Photocopy of your driver's license or other government issued photo identification.
- Proof of your social security number. If the reporting company provided a social security number it might be the only information the office has to determine rightful ownership and it may be required to issue payment. Photocopies of the following are acceptable:

social security card, tax record, school record, military identification card, pay stub, or insurance identification card.

- If there is an additional owner of the property listed on the claim form, provide the above
 identification for that person as well and a notarized statement from the additional owner,
 relinquishing his or her rights to the property. A claim will be processed if additional owner
 information cannot be provided. You may receive additional instructions upon review.
- Proof associating you with the last known address provided to us by the reporting company. If the reporting company provided a last known address, it might be the only information the office has to determine rightful ownership. Photocopies of the following are acceptable:

utility bill, mortgage payment coupon, post-marked envelope, driver's license, canceled check, birth certificate, report card, credit report, or pay stub that reflects the last known address associated with the property.

Proof of business relationship between you and the reporting company. If the reporting company
did not provide a social security number or last known address, this may be the only information
the office has to determine rightful ownership. Photocopies of the following are acceptable:

insurance policy, contract, invoice, receipt, money order, delivery confirmation, original un-cashed check, front and back side of a cleared check, gift certificate, account statement, bank book, original safe deposit box key, mineral property division order, court document, or stock certificate.

Note: If the property involves a cashier's check, money order, stock, bonds, or coupons, the office may require the original instrument to process your claim. These items have been canceled by the reporting company and need to be taken out of circulation. If you do not have the originals, you will receive additional instructions upon review of your claim.